# Research Priority Grant Proposal Form 2024

### Please read the Submission information and FAQs documents before completing this form

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| **SUMMARY DETAILS PAGE** |
| **1. Title of project** (maximum 20 words) |
| **2. Principal Investigator** (title / name / institution) |
| **3. Co-applicant(s)** (title / name / institution) |
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| **4. Name of host institution** (for contractual purposes) |
| **5. Proposed start date and duration of project** (refer to the submissions information and FAQs documents) |
| **6. Total amount of funding sought** |
| **7. Plain English summary** (250 words maximum)Note: you can find guidance on writing plain English summaries on NIHR’s website: <https://www.nihr.ac.uk/documents/plain-english-summaries/27363>. The RDS North East and North Cumbria PPI panel also has produced some guidance: [https://www.youtube.com/watch?v=w\_MttgRQs4E](https://eu-west-1.protection.sophos.com/?d=youtube.com&u=aHR0cHM6Ly93d3cueW91dHViZS5jb20vd2F0Y2g_dj13X010dGdSUXM0RQ==&i=NjA5MzllMmU0OTljZjI0ODM5M2UxYTcz&t=MUU0WTNiZE00cU1lTUZqSm9WMVhjYTIvYnlSR3JvK3JyL3M0K1BqdU1ZZz0=&h=b34264c1c0a448dca29a0ebbba5b0c94). If your application is successful this summary will be published on the RCOT website.Word count total:  |
| **8. Rationale for being a research priority area.**  Please outline the local and national policy and practice drivers for this topic and how the proposed research supports one or more of the Top 10 research priorities for occupational therapy in the UK. **Please see** <https://www.rcot.co.uk/top-10> (500 words maximum) Word count total: |
| **9. Describe how people who access services and/or their families or carers, taking account of the perspectives of people from diverse backgrounds with multiple and intersecting identities[[1]](#footnote-2), have been involved in the design and will be involved in the execution of the project** (350 words maximum) Word count total: |
| **10. Proposed research project** (maximum **3,600** words excluding full references, but please do count in-text citations. List cited references in section 19.) Give sufficient information about the background to the project, including literature from low and middle income countries where appropriate. Describe the methodology and theoretical framework(s). Where appropriate, we expect to see theoretical framework(s) included from various countries and cultures. Please describe the participant population, and how the perspectives of people from a diverse range of backgrounds will be included. If the funding is towards a nested element of a larger project, you must clearly identify the discrete activity that will be funded via the RCOT Research Foundation grant and the outcomes anticipated from this.Word count total: |
| **11. Describe the ethical considerations that arise in relation to your project, how they will be managed and whether ethical approval for the research, if required, has been obtained** (350 words maximum)Word count total: |
| **12. Describe your dissemination plans including peer-reviewed journal article submissions, conference presentations, and how you plan to disseminate your findings to the public and any research participants** (350 words maximum)Word count total: |
| **13. Outline the support from the host institution plus collaborating partners (who are not co-applicants) for the duration of the project** (350 words maximum)Word count total: |
| **14. Describe what the impact of the project will be on occupational therapy outcomes, practice, service delivery and on people who access services and/or their families and carers** (500 words maximum)Word count total: |
| **15. Outline the contribution the project will make to research capacity building for occupational therapy, including costs** (750 words maximum)Word count total: |
| **16. Timeline for the proposed research - including key deliverables/stages of the proposed project** |
| **17. Has the work relevant to this proposal already commenced?** If yes, give details (500 words maximum):Word count total: |
| **18. Additional supporting information** (900 words maximum)Word count total: |
| **19. References** (List all references cited within the proposal form. For reference style see ‘Referencing guide for RCOT publications’ at:[**https://www.rcot.co.uk/practice-resources/library-resources/information-skills**](https://www.rcot.co.uk/practice-resources/library-resources/information-skills)) |
| **20. Funding requested** (include costs incurred by all contributors whose details are given within the proposal.Costs may include relevant conference attendance up to a maximum of £2K.)Note: as a charity we do not meet university overhead costs associated with full economic costing, and these should not be included in your costs below. |
| **Year 1 of the project**Staff time costs (salary and grade) |
| Consumables (including any PPE) |
| Public and patient involvement costs (NB costs related to staff management of public and patient contributors to the study, as distinct from participants, should be included under staff time cost) |
| **Year 2 of the project**Staff time costs (salary and grade) |
| Consumables (including any PPE) |
| Public and patient involvement costs (NB costs related to staff management of public and patient contributors to the study, as distinct from participants, should be included under staff time cost) |
| **Year 3 of the project**Staff time costs (salary and grade) |
| Consumables (including any PPE) |
| Public and patient involvement costs(NB costs related to staff management of public and patient contributors to the study, as distinct from participants, should be included under staff time cost) |
| **Total costs:** |
| **21. Outline information about other funders to whom this project has been submitted, and identify future targeted funding streams for a major project submission** |

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| **22. Principal Investigator details** |
| Title:  | BAOT professional membership no:  |
| Surname: | Forename(s): |
| Orcid number: |
| Current appointment |
| Job title: | Department: |
| Institution / Organisation: |
| Telephone:  | Email:  |
| Date of commencement:  |
| Is this a permanent post?  | If not, provide termination date:  |
| **23. Relevant professional qualifications, degrees, diplomas etc**  |
| **24. Higher degrees** (give details of level and title, and briefly describe research undertaken as part of the degree) |
| Date doctorate was awarded: |
| **25. Number of PhD students supervised / currently registered** (give dates of completion / anticipated completion and professional background of students) |
| **26. Publications** (include peer-reviewed and other journals, book chapters, online publications etc published within the last 10 years. Do not attach articles.) |
| **27. Recent grants obtained** (include grants obtained within the last 10 years. Indicate whether you were the principal grant-holder or a collaborating partner) |
| **28. Research experience** (additional information regarding your research experience - 350 words maximum)Word count total: |
| **29. Contribution to project** (350 words maximum)Word count total: |

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| **30. Co-applicant** (please complete sections 30-36 for each co-applicant, inserting additional tables as required)  |
| Title:  | BAOT membership no: |
| Surname: | Forename/s: |
| Current appointment |
| Job title: | Department: |
| Institution/Organisation: |
| Telephone: | Email: |
| Date of commencement: |
| Is this a permanent post? | If not, provide termination date:  |
| **31. Relevant professional qualifications, degrees, diplomas etc** (include details of awarding body and dates) |
| **32. Higher Degrees** (give details of level and title, and briefly describe research undertaken as part of the degree) |
| Date doctorate was awarded: |
| **33. Recent publications (peer reviewed or other journals, book chapters etc published within the last 10 years)** |
| **34. Recent grants obtained (within the last 10 years)** |
| **35. Relevant clinical / research experience** (250 words maximum)Word count total:  |
| **36. Contribution to the project** (250 words maximum)Word count total: |

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| **37. Public co-applicant** (please complete sections 37-40 for each public co-applicant, inserting additional tables as required) |
| Title:  |
| Surname: | Forename/s: |
| **38. Relevant experience** Please describe any relevant work (paid or unpaid), knowledge and experience of other patient and public involvement activities, knowledge and experience of any previous research, or experience of conditions, interventions or services related to the research. |
| **39. Relevant skills, qualifications and training** |
| **40. Contribution to the project** (250 words maximum)Word count total: |

**Application continues overleaf.**

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| **41. External reviewers**This proposal will be reviewed by external experts in the topic area and/or proposed methodology. Please provide details of two individuals who you have approached and who have agreed to review in your proposal in February/March 2024 if invited to do so. Additional expert reviewers will be identified by the RCOT. Please note that we may only approach one of your identified reviewers. |
| **Reviewer 1**Title: |
| Surname:  | Forename: |
| Job title: | Department: |
| Institution:  |
| Telephone:  | Email (essential): |
| **Reviewer 2**Title: |
| Surname: | Forename: |
| Job title: | Department: |
| Institution: |
| Telephone:  | Email (essential):  |

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| **42. Signatures** (electronic signatures are acceptable; typed signatures are not. This page may be submitted in PDF format.) |
| **Principal Investigator** I shall be actively engaged in the project and will take responsibility for its undertaking and completion in accordance with the activity detailed in this project proposal. I understand that the proposal will be reviewed by external experts and by members of the RCOT Research Foundation Advisory Group. I also understand my application, if successful, will be retained until award audit requirements have been met and then for one year following publication of the summary report on the RCOT website. If unsuccessful, my application will be retained for 18 months following the outcome. |
| **Name:**  | Signature: | Date: |
| **I confirm that this application has been peer reviewed prior to submission** (please clearly select one): | Yes / No |
| **If your research is based in England, have you contacted the NIHR Clinical Research Network to see how they can help to support the delivery of your study? (See Submission Information document for more information)** | Yes / NoIf yes, please provide the name and email address of the person contacted: |
| **Co-applicants**I shall be actively engaged with the project as indicated in this project proposal. |
| **Name:** | **Signature:** | **Date:** |
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| **Finance Manager** (host institution) |
| **Name:** | **Signature:** | **Date:** |

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| **43. Diversity monitoring questions -** Answering this section is voluntary.At RCOT we are committed to creating an inclusive environment in which everyone can thrive.We are asking diversity monitoring questions because we want to be able to identify and remove barriers to full inclusion in the Research Foundation. This data can also help us measure our success in making our policies and procedures fully inclusive and fair.The data you share will not be used in deciding who receives grant funding. It will not be shared with reviewers or members of the Research Foundation Advisory Group while they are deciding whether to fund the application. The information is protected under Data Protection legislation and importantly, we never disclose your personal data without your permission.  |
| **Age** (please put an **x** in the box next to your answer) |
| 18-24  |  |  |
| 25-34  |  |  |
| 35-44  |  |  |
| 45-54 |  |  |
| 55-64 |  |  |
| 65-74 |  |  |
| 75 and over |  |  |
| **Gender** (please put an **x** in the box next to your answer)  |
| Male |  |  |
| Female  |  |  |
| Prefer to self-describe |  |  |
| Prefer not to say |  |  |
| **Sexual orientation** (please put an **x** in the box next to your answer) |
| Heterosexual/Straight  |  |  |
| Bi Sexual Man  |  |  |
| Bi Sexual Woman  |  |  |
| Gay Man |  |  |
| Gay Woman/Lesbian |  |  |
| Prefer to self describe |  |  |
| Prefer not to say |  |  |
| **Trans status** Do you consider yourself to be a trans person? (please put an **x** in the box next to your answer)(Trans is an umbrella term to describe people whose gender is not the same as the sex they were assigned at birth. *Stonewall)* |
| Yes |  |  |
| No |  |  |
| Prefer not to say |  |  |
| **Disability/Long term health condition** Do you consider yourself to have a disability or long-term health condition? (please put an **x** in the box next to your answer) |
| Yes |  |  |
| No |  |  |
| **If yes:**What is the effect or impact of your disability or health condition on your ability to give your best at work? Please write it here: |
| **Religion** (please put an **x** in the box next to your answer) |
| No religion |  |  |
| Christian (including Church of England, Catholic, Protestant, and all other Christian denominations) |  |  |
| Buddhist |  |  |
| Hindu |  |  |
| Jewish |  |  |
| Muslim |  |  |
| Sikh |  |  |
| Any other religion  |  | If ‘other religion’, please state what it is here: |
| **Race/Ethnicity** (please put an **x** in the box next to your answer) |
| White - English, Welsh, Scottish, Northern Irish or British |  |  |
| White - Irish |  |  |
| White - Gypsy or Irish Traveller |  |  |
| White - Any other White background |  |  |
| Mixed or Multiple ethnic groups - White and Black Caribbean |  |  |
| Mixed or Multiple ethnic groups - White and Black African |  |  |
| Mixed or Multiple ethnic groups - White and Asian |  |  |
| Mixed or Multiple ethnic groups - Any other Mixed or Multiple ethnic background |  |  |
| Asian or Asian British - Indian |  |  |
| Asian or Asian British - Pakistani |  |  |
| Asian or Asian British - Bangladeshi |  |  |
| Asian or Asian British - Chinese |  |  |
| Asian or Asian British – Any other Asian background |  |  |
| Black, African, Caribbean or Black British - African |  |  |
| Black, African, Caribbean or Black - British Caribbean |  |  |
| Black, African, Caribbean or Black British - Any other Black, African, or Caribbean background |  |  |
| Other ethnic group - Arab |  |  |
| Any other ethnic group |  |  |

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| **Caring responsibilities** Do you have any caring responsibilities for a child/children and/or another adult/s?(please put an **x** in the box next to your answer) |
| Yes |  |  |
| No |  |  |
| Prefer not say |  |  |
| If ‘yes’, please select all that apply by putting an x in the box next to your answer:If you share care responsibilities equally then please answer as the primary carer. |
| Primary carer of a child or children (under 18 years) |  |  |
| Primary carer of a child or children who is disabled or has a health condition or illness, or temporary care needs (under 18 years) |  |  |
| Primary carer or assistant for a disabled adult or adults (18 years and over) |  |  |
| Primary carer or assistant for an older person or people (65 years and over) |  |  |
| Secondary carer (another person carries out main caring role) |  |  |
| Prefer not to say |  |  |

1. Agner, J (2020) The Issue Is – Moving from cultural competence to cultural humility in occupational therapy: A paradigm shift. *American Journal of Occupational Therapy, 74(4).*

Hammell K (2013) Occupation, well-being, and culture: Theory and cultural humility. *Canadian Journal of Occupational Therapy 80(4).* [↑](#footnote-ref-2)