COT events

Booking form

315/C58

Changing Lives with Rehabilitation: the Rehabilitation Framework in Action

Thursday 22 May 2008, Glasgow Caledonian University

Your details (in block capitals)

BAOT member Yes ☐ No ☐ Membership no. B T

This must be completed if you wish to pay the membership rate. If you do not know your BAOT membership number, please call **020 7450 2348**

Email

Please write your email address clearly as additional conference information may be sent to you by email

Title _____ First name _____

Surname _____

Job title _____

Organisation _____

Telephone (daytime) _____

Mobile _____

Home address _____

_____

_____ Postcode _____

Country _____

Special dietary requirements _____

Special needs / accessibility _____

Registration fees

BAOT member	£50.00	☐
Students / Associates / Retired	£25.00	☐
Non-member (Professional)	£150.00	☐
Non-member (Associate)	£85.00	☐

BAOT membership: If you are not a BAOT member and would like to join, please contact the membership department on **020 7450 2348**. For more information on the benefits of membership or to download a membership form, please visit: **www.cot.org.uk/membership**

Payment

☐ **By cheque:** (made payable to the College of Occupational Therapists)

I enclose a cheque for £

☐ **Credit card:** I authorise you to debit my: ☐ VISA ☐ MASTERCARD ☐ MAESTRO

For amount £

Card number

Issue No. (Maestro only)

Security number (Last three digits on signature strip)

Start date

Expiry date

Cardholder's name _____

Cardholder's billing address _____

_____

_____ Postcode _____

Cardholder's telephone (daytime) _____

☐ **BACS:** HSBC **Sort code:** 40 – 05 – 19 **Account no:** 31202928

Please send a remittance advice with your completed registration form as proof as payment.

We regret that we are unable to invoice.

How to book

Post this booking form with payment / remittance advice to:
Events Officer, College of Occupational Therapists
106–114 Borough High Street, London SE1 1LB

Fax this booking form to **020 7450 2349** with your credit card details / remittance advice.

All bookings will be confirmed in writing
and you will receive delegate information, including directions to the venue.

Closing date: Please complete this form and return with payment by **Wednesday 14 May 2008**. If you are receiving funds from your employer, please allow enough time for them to process your request. You will not be registered for this event unless payment accompanies your application. Places cannot be held provisionally.

Terms of booking

Fees: The conference fee includes registration, conference materials, lunch and refreshments. It does not include travel or accommodation.

Cancellation and substitutions: Refunds will not be made without a written request. Cancellations made 14 days or more before the event will incur a charge of 20% of the registration fee. Cancellations made after this date will incur a charge of 60% of the registration fee. Cancellations on the day of the event or 'no shows' will not be refunded. Substitutions can be made at any time, but written notification must be sent to the event co-ordinator.

The College of Occupational Therapists takes no responsibility for non-refundable travel or accommodation costs in the case of a change of programme or cancelled event.

We like to keep you informed about services, campaigns, events, publications and new initiatives. It is also important for us to find out your views on a range of issues. This may be by post, telephone or e-mail. If you do not want us to do this, please tick this box. ☐

Further information:

Events Officer
College of Occupational Therapists
106–114 Borough High Street
London SE1 1LB

Tel: 020 7450 2300
Fax: 020 7450 2349
Email: eventsofficer@cot.co.uk
Website: www.cot.org.uk/events